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| From: EEP Committee | ANM20/9.1/48  Formerly EEP20/output/7 |
| To: ANM Committee  IALA Secretariat | 19th April 2013 |

Liaison Note

Aids to Navigation Guide (NAVGUIDE) 2014

# Introduction

The ANM Committee has been asked to coordinate a limited review of the IALA NAVGUIDE in time for re-issue at the 2014 IALA Conference. Given the significant amount of updating that occurred with NAVGUIDE 2010 it is IALA’s expectation that only a limited review of the document will be necessary.

The ANM Committee has requested all Committees to note the requirement to update the NAVGUIDE and provide advice on any required changes for input to ANM 20 in April 2013.

# Action requested

The ANM Committee is requested to note the following with regard to the work item on the review of the NAVGUIDE:

* EEP20/output/8 contains an EEP action plan for updating sections of the NAVGUIDE that have been allocated to EEP by ANM. This may be useful in updating the ANM NAVGUIDE action plan.
* The IALA World-Wide Academy (IALA WWA) will need to be included in the revised Organisational Structure Diagram.
* That a new category of documentation be added to 'Chapter 1.5 IALA Publications'. This category should be called 'IALA WWA publications'. These will carry the prefix IALA WWA.L1 or IALA WWA.L2 and the IALA WWA Programme Manager will liaise with the compiler of Chapter One to provide the appropriate text.
* That an additional chapter be added to the NAVGUIDE, as per the following information.

Chapter Eight - Revised Text as follows:

**8.12.3 IALA World-Wide Academy**

The **IALA World Wide Academy** (The Academy) is an integral, but independently funded part of IALA. It commenced operations in January 2012.

***The IALA World-Wide Academy is the vehicle by which IALA delivers training and capacity building***

The Academy is dedicated to assist National Authorities in sustainable development and improvement in the provision of Marine Aids to Navigation, including VTS. While its training activities are intended for the benefit of all IALA Member States, Capacity Building is targeted at key developing States in specified regions. Capacity Building enables National Authorities to meet their States’ respective obligations under the **UNCLOS** and **SOLAS** conventions, as detailed in recommendations of the International Maritime Organisation (IMO) and IALA.

Thanks to generous sponsorship from a number of agencies and organisations, The Academy is independently funded, but remains an integral division of IALA. Academy activities are achieved with targeted support from the IALA Secretariat. The Academy is governed by a Board of five members under the Chairmanship of its Dean. The IALA Secretary General is a standing Board Member. The three other Board Members are elected for a four-year term. The Board reports to the IALA Council which approves its activities set out in a rolling annual Action Plan which forms part of the Master Plan covering the four year period during which Board Members are elected. The current Action and Master Plans are available on The Academy’s website – www.iala-academy.com.

The Academy works closely with the IMO and other key Bodies such as the International Hydrographic Organisation (IHO) to develop Capacity Building in a coordinated manner as part of the United Nations “Delivering as One” initiative.



***“Delivering as One”***

**World-Wide Academy Aims**

* To develop IALA Recommendations and associated model courses on aids to navigation training.
* To establish and manage an accreditation system for organisations delivering VTS and AtoN management training in accordance with IALA Recommendations and associated model training courses.
* To establish and manage systematic aids to navigation Capacity Building to enable National Authorities to meet their obligations under the UNCLOS and SOLAS Conventions

**Academy Deliverables**

Both existing and potential Member States are encouraged to contact The Academy for assistance with either training or capacity building.

**Training and Accreditation**

National (Competent) Authorities work with The Academy to **accredit** official Training Organisations (ATOS). **ATOs** deliver IALA approved model training courses on VTS; AtoN management and specialist AtoN installation, servicing; maintenance and replacement for technicians. Academy training and international accreditation strategy is based primarily on work by IALA Committees with whom a strong liaison is maintained. Based on this liaison The Academy publishes a series of Council-endorsed model courses. The objective of The Academy is not necessarily to conduct training itself, but to develop and promote the use of these model training courses by Member States.

The Academy does deliver some training itself. These are Level 1+ “awareness” seminars; one-week seminars on the IALA Risk Management tool-box and periodic one month Level 1 courses for AtoN Managers.

**Vessel Traffic Service Courses AtoN Courses**

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| V-103/1 | VTS Operator Training | E-141/1 | Level 1 Manager Training |
| V-103/2 | VTS Supervisor Training | E-141/2 | Level 1+ Senior Manager Training |
| V-103/3 | VTS On-The-Job Training | IALA WWA.L1/3 | Level 1 Risk Management Tool-box |
| V-103/4 | VTS OJT Instructor Training | IALA WWA L2.0 | Level 2 Technician Training  (30 specialist modules) |

***Figure XX – Academy Model Courses***

**Refer to IALA publications:**

*Recommendation V-103 – Standards for Training and Certification of VTS Personnel*

*Recommendation E-141 – Standards for Training and Certification of AtoN Personnel*

**Capacity Building**

In common with the IHO, The Academy has a Capacity Building strategy based on the “4As” concept.

* **Stage 1**: Raising the **Awareness** of Executives in Ministries and senior managers of aids to navigation service providers charged by Competent Authorities for such services. This is achieved through targeted “Level 1+” seminars. The intended outcome of such seminars is for some or all Competent Authorities to ask The Academy to conduct a specific or regional assessment on their behalf.
* **Stage 2**: Conduct an **Assessment** of needs for that State or group of States based on a visit by Academy staff or sponsored experts using tailored Terms of Reference.
* **Stage 3**: Produce an **Analysis** of requirements, based partly on available AIS data from several sources.
* **Stage 4**:The intended deliverable for the four-stage process is to produce a list of **Actions** to meet the requirements identified during Stage 3 based on the principle of “SMART” objectives[[1]](#footnote-1).

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| **Region** | **Target States** |
| East Asia | 4 |
| Eastern Atlantic | 19 |
| Meso-America and Caribbean | 19 |
| North Indian Ocean | 10 |
| ROPME (Arabian Gulf) Sea Area Region | 4 |
| Southern Africa and Islands | 8 |
| South-west Pacific | 11 |

***Figure XX – Capacity Building Regions***

* To ensure that the most up to date information is provided on the luminous efficacy of LEDs this information will be provided at EEP2;
* Annex C list of figures requires updating – page numbers from figure 17 onwards are incorrect and require updating.

1. Targets to be Specific; Measurable; Achievable; Realistic and Timely [↑](#footnote-ref-1)